

MINUTES of a meeting of the Full Governing Body of Hermitage Primary School**Date:** 23rd June 2026**Time:** 4pm**Venue:** Hermitage Primary School

Governor	Role	Gov Category	Term Ends
Harry Korkou	Chair	Appointed by GB/board	Y
Sarah Collier	Vice Chair	Appointed by GB/board	Y
Brian Donlon		Appointed by GB/board	Y
Adam Young	Headteacher	Ex-officio - headteacher	Y
Alex Davidson		Appointed by GB/board	Apologies
Stephen Haigh		Appointed by GB/board	Y
James Ede		Elected by parents	Y
Kathryn Davies		Elected by school staff	Y
Aimee Owen		Elected by parents	Y
Jude Steele		Parent elected	Y
Dave Bradburn		Parent elected	Y
Chrissy Petrou		Appointed by GB/Board	Y

Su Turner (Shaping Governance)	Clerk
Liz Chadwick	Associate Governor, School Business Manager
Jill Cox	Associate Governor, Deputy Headteacher

NON CONFIDENTIAL minutes

1	Welcome and Apologies The chair welcomed all to the online meeting. Apologies had been received from Alex Davidson, which were accepted.
2	Declarations of Interest There were no declaration of interest in connection with the agenda.
3	Subject Leads - Impact Presentation

A number of subject leaders gave a detailed presentation on their subject specialism covering their work and impact (content included in the slides):

- **Jill Cox English update:** Governors heard of the development in English including a focus on handwriting. Next steps - continue monitoring, using Little Wandle Scheme, daily teaching of handwriting and share displays.
- **Kathryn Davies Maths update:** Governors heard of the school approach to fluency and arithmetic work suggests that they are more fluent and able to recall more quickly but waiting for results of tests. Timetables and knowledge and speed - talked to the work that the school is doing for the multiplication check - shared TT Rocks Stars to show governors what it is. Data was also shared.

Governor Comment: Good to see Pupil Premium children performing well against national and the impact of additional lunch time clubs to help them.

Q: Are all children encouraged?

R: Yes all children in year 4 have to do it - but we also use it for homework

Q: Do any children struggle with the competitive nature?

R: Yes, but we can ask for additional support and a pause button

- **Helen Bailey EYFS update:** new to role - lots of CPD - strong foundations in the first years of school report. Sue Mills EYFS consultant carried out an audit, and HB talked of the work that she has undertaken since. Visited Comberbach - met with governors during a link visit.
- **Steve Torrie Year 6 Assessments:** Attainment and achievement process - Explained the national average and results over the last three of years, including cohort specific challenges. Ofsted work on a three year average, and that they also compare us with schools who share our demographic. Talked of the different work undertaken this year; and the predicted grades.

Q: On the combined PP expected 66% how is compared to national?

R: National is 46%

Q: Have you seen the benefit of the club that you have put on since christmas?

R: Yes, children were scoring 18/100 and now making over 60/100.

- **Gareth Lindop SEND Assessment in the Resource Provision:** Explained Cherry Garden Assessment Framework; linked to the EYFS curriculum with 6 curriculum areas and 10 branches; and Tapestry for logging and tracking activities. Next steps for 2026/27 were shared, including parental engagement.

Q: Are there any benchmarks for governors to monitor; nationally comparative data?

R: Yes, but the challenge is this is a bespoke system for SEND - comparing apples and oranges - but the key thing is progress; and the Cherry Garden approach supports this

	A discussion took place on how Governors know the impact of the work, and how that is bespoke for SEND children. • Teleri Pitts SEND update: Governors received an update on the SEND work that is being undertaken and the new ofsted framework with a closer focus on to inclusion. She updated governors on parent partnerships, early identification, whole school provision map and adaptations. Governors were also updated on next steps <i>Q: What has the feedback been like? What are the themes?</i> <i>R: We will be doing a survey in September, but the working party has worked well and they have been very honest.</i> Governors commented that given the wait list for EHCPs with the LA, this is a good proactive approach. <i>Q: Given the progress with the early identification, when identified the needs, how long before adaptations are made?</i> <i>R: Immediately, Governors heard that support starts with universal adaptations and then moves to more targeted adaptations. A supplementation questions about LA support and governors heard about the LA and Experts at Hand.</i> • Laura Barton PHSE and RE: updated the platform and now have a Jigsaw platform for each, so that the school can ensure consistency of curriculum and trips. Big changes for PHSE are now mandatory from September RHSE, and these changes were shared with governors. • Louisa Smith School Parliament and Eco Crew: Governors heard of the new School Parliament and Eco Crew for this year. 29 children are in the Parliament and 7 in the Eco Crew. Governors heard about the benefits to the group of children and also to the wider school. Inclusion selection process to include all children and ensure that membership is proportional. The chair thanked all staff for their hard work and commitment; and staff were invited to leave.		
4	Minutes of the meeting; The minutes of the FGB Meeting Part 1 held on 29.4.26 were recorded as an accurate record of the meeting.		
5	Matters arising and actions from the previous meetings and any previous outstanding actions:		
	Date/ item	Action	Update 23rd June 2026
	5a	School to run a staff election	Completed

	5b	All governors were reminded to add their completed training to the profile on GovernorHub	Completed
	8a	The Headteacher to ensure governors are aware of the changes in Working Together 2026.	Completed
	9a	Add class vacancies (gaps) to the newsletter to see if parents can share information	AY not sure on reflection that this is the right approach - and could be unsettling. Should think about using the website.
	9b	develop and share PP case studies with governors to show non-data led impact.	Completed
	10a	Governors to ensure that they write up their link visit and place in the section on GovernorHub	Completed
	26.11.25 5b	HT to arrange for Members of the Board to meet with other members from single school academies	Clerk to speak to Harry
6	Governance Staff Governor Appointment The headteacher advised governors that Steve Torrie had put himself forward for Staff Governor and as the only candidate no election was necessary. ST will join the board from September. Member Appointment The chair advised that there was a need to appoint two new people for the members Board; and sought approval from Governors. A discussion took place on the appointment of Members and that the Chair was a current member, and so therefore able to appoint, however he wished the approval of governors. Outcome: The Board approved the appointment of two new members - Peter Atkinson and Matt Bebbington. Terms of office The clerk advised that Alex Davidson's term of office was ending on the 9th October; as AD was not at the meeting, this will be reviewed at the first meeting in the new academic year. To receive the FPAR Minutes from the 17th June 2026 The clerk confirmed that these were in draft form and awaiting approval of the chair of FPAR; and therefore had not been shared Accounting Letter The headteacher confirmed that there was nothing to report		
7	Finance • Approval of 26/27 Budget • Approval of 3-year budget plan		

	The chair advised that the FPAR committee had met last week, and was recommending the approval to the 26/27 budget and three year budget plan for approval. He confirmed that Governors had scrutinised the budget. The School Business Manager had given a through presentation to the FPAR and ran through the highlights with governors Action 7a: The SBM to share the three year plan on Governor Hub OUTCOME: Governors approved the 26/27 Budget and the 3-year budget plan
8	School Development Plan The headteacher praised staff for their helpful presentations and stated that hopefully governors could see that there has been a focus on the basics and a renewed rigour. The headteacher shared the areas for development and targets; which will continue for this year, and ran through the specific targets. 5 targets will remain but it is about embedding and consistency.
9	Safeguarding Governors had received the safeguarding report in advance and the headteacher gave a verbal update.
10	Headteacher's Report The report was shared in advance and the headteacher highlighted key areas, including: • School context highlighting recent pupil departures and vacancies in year groups. • Behaviour and the next steps of looking at whole class rewards and the impact. • Attendance and the improvement in the whole school % to 96.2; and when comparing the school to those similar schools Hermitage is 13/20, so still room for improvement. • Staff Survey is underway and will be analysed and reported to governors in October • Similarly parent survey is being undertaken in the new academic year <i>Q: Phonics screening assessment shows good results?</i> <i>R: Yes, but the reported figure has increased with one child passing leading to a 97% pass rate.</i>
11	Risk Register Top 3 risk identified by FPAR committee (including risk mitigation measures in place) The chair reported that the top three risks had been slightly modified: • Cyber Security - unchanged • Change in Head had been changed to the risk around Happy Days and the cursory Provision • Resource Provision had been changed to the funding instead of being pupil linked. The School Business manager confirmed that the Risk Register had been changed to reflect this and shared with the whole board.

12	Governor Monitoring Reports Governors were reminded to place their reports on the appropriate section on Governor Hub. Governors reported a recent visit on behaviour and attendance and on Safeguarding, which will be written up and shared.																		
13	Policies <u>Policies for Approval</u> • Homework Policy • Display Policy • GDPR Policy OUTCOME: The above policies were approved by the board. <u>Policies to be ratified</u> at FTB, following FPAR approval via GovernorHub ● Anti Fraud and Bribery • Climate Action Plan • Data Breach • Leave & Time Off • Lettings • Maternity Leave – Support Staff • Maternity Leave – Teachers • Privacy Notice – Pupils • Privacy Notice – Staff • Resignation • Shared Parental Leave Governors had not been able to review the FRAP approved policies due to access restrictions. Action 13a: SBM to share the policies for governors to approve via GovernorHub.																		
14	AOB There were no items of AOB																		
15	2026-2027 meetings reminder <table><tr><th>Full Governing Board Wednesday</th><th>AGM</th><th>FPAR</th></tr><tr><td>7.10.26</td><td>20.1.27</td><td>18.11.26</td></tr><tr><td>25.11.26</td><td></td><td>17.3.27</td></tr><tr><td>20.1.27</td><td></td><td>16.6.27</td></tr><tr><td>28.4.27</td><td></td><td></td></tr><tr><td>23.6.27</td><td></td><td></td></tr></table>	Full Governing Board Wednesday	AGM	FPAR	7.10.26	20.1.27	18.11.26	25.11.26		17.3.27	20.1.27		16.6.27	28.4.27			23.6.27		
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